

# Marvin and Olga Duncan Scholarship Award Program

*Funded by*



## THE PROGRAM

The Marvin and Olga Duncan Scholarship Award was established in 1999 to honor the company's original founders. Marvin and Olga Duncan founded American Panel Corporation in 1963 and built the company into one of the leading manufacturers of walk-in cold rooms and blast chiller systems in the United States.

American Panel Corporation awards scholarships on the basis of the student's scholastic record, future potential, leadership, initiative, community service, dependability, and integrity. Awards are given without regard to race, color, creed, religion, sex, disability, or national origin.

## ELIGIBILITY

An applicant's parent or guardian must be an active, full-time employee of American Panel Corporation with one year of continuous service.

The award is open to any high school senior or high school graduate who is enrolled or plans to enroll in the current academic year in a full-time course of undergraduate study at an accredited two-year or four-year college or university OR skilled trade school.

## SCHOLARSHIP AWARDS

Five scholarships of \$1,000 each are available yearly. If less than five qualified applications are received, up to \$5,000 may be split between the awardees.

Although this scholarship is not necessarily renewed each year, students may reapply as long as the application criteria are met.

## APPLICATION

Students must obtain application materials from the Human Resources department at American Panel Corporation and may do so by calling or visiting the Human Resources department. Students must return the completed application and a complete high school or appropriate college transcript of grades to the Human Resources department at American Panel Corporation. **Applications must be received on or before 5:00 PM on May 5, 2023.** Applicants are solely responsible for gathering and submitting all necessary information in a timely manner. All information submitted is confidential and will be reviewed only by selection committee personnel. The required information is:

- 1) Transcript of high school grades or college transcript if appropriate (minimum 2.75 GPA cumulative).
- 2) Two letters of recommendation; one from their principal, dean, career or guidance counselor, or teacher and one from their work supervisor, coach, religious leader, scout leader, etc.
- 3) Completed student application. The application must be signed by the applicant and also by his/her parent/guardian.
- 4) A typewritten 300-500 word essay on the following topic: CHOOSE ONE:
  1. Tell us the best advice you've ever gotten, who told you it, and whether or not you followed the advice.
  2. Write an essay about a time that you had to be brave or stand up for what you believed in.

## **SELECTION PROCEDURES**

Recipients of the scholarship shall be selected by an impartial Scholarship Committee composed of American Panel Corporation executives. Scholarship recipients are selected on the basis of academic achievement, leadership and participation in school and community activities, honors, work experience, statement of educational and career goals, essay, recommendations by two adults, and a personal interview with the selection committee. Applications will be judged on neatness, accuracy, and completeness. The number of scholarships awarded will be based on selection procedures and available funds. All applicants may not receive an award. Results will be available by June 3, 2023.

## **PAYMENT OF AWARD**

Scholarship payments are authorized by American Panel Corporation. Payment will be made available at the time of registration at the selected institution. The student must provide a letter of acceptance from his/her selected school prior to issuance of award. The check is mailed to each recipient's home address or school and is payable jointly to the student and the school and must be endorsed by both.

## **OBLIGATIONS**

Scholarship recipients must enroll in their educational programs no later than the current academic year in which their awards are given. Recipients have no obligations to American Panel Corporation.

## **REVISION POLICY**

The general conditions and procedures under which scholarships are made are subject to periodic review by American Panel Corporation, including termination of the program.

# Company Overview

American Panel Corporation was established in Miami, Florida in January 1963 with four employees and 5,000 square feet of building space. Marvin L. Duncan, the company's founder and CEO, originally set out to develop and manufacture prefabricated homes constructed with insulated building panels. It was soon discovered that walk-in cold rooms could be manufactured using similar materials and construction techniques. In 1965, full attention was turned to the prefabrication of coolers and freezers, and the company occupied 55,000 square feet by the late 1970's.

As the business grew, so did the need for larger facilities. In April 1983, the entire operation was relocated to Ocala, where a new 65,000 square foot facility was custom built on 15 acres. By 1998, further growth had initiated an aggressive expansion project of 30,000 square feet, which was completed in November 2000. An additional 40,000 square feet facility was purchased and renovated in 2013.

American Panel Corporation walk-ins are a unique blend of the latest manufacturing technology and advanced product features. An ongoing investment in new and innovative equipment has enabled American Panel to automate the production of foamed-in-place panels utilizing a state of the art foaming process while insuring consistency and the closest of tolerances. Our computerized foaming system produces foam panels of unsurpassed quality. Use of space age materials like our fiberglass reinforced polymer (FRP) in the door frame and perimeter make American Panel walk-in doors the most efficient and reliable of the industry. Success has come by working hard to provide all levels of the distribution channel with a viable new alternative in walk-in manufacturing.

## **FOR INFORMATION CONTACT:**

Marvin and Olga Duncan Scholarship Program

Human Resources Department

AMERICAN PANEL CORPORATION

5800 SE 78<sup>th</sup> St., Ocala, FL 34472

Phone: 352-245-7055 Fax: 352-245-0726

# Marvin and Olga Duncan Scholarship Program

Funded by:



## Student Application

**Please TYPE or PRINT legibly:**

Name: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_

Name of School: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

School Phone: (\_\_\_\_) \_\_\_\_\_

Do you currently have pre-paid college tuition under the state program or scholarship awards?

Yes \_\_\_\_\_ No \_\_\_\_\_

Tentative future plans:

Comm./Junior College/Trade School \_\_\_\_\_ Name of Institution: \_\_\_\_\_

☐ Spring ☐ Summer ☐ Fall

Four year College/University: \_\_\_\_\_ Name of Institution: \_\_\_\_\_

☐ Spring ☐ Summer ☐ Fall

**Weighted GPA** (*cumulative GPA*): \_\_\_\_\_ **Unweighted GPA** (*cumulative GPA*): \_\_\_\_\_

**SAT and/or ACT Score(s)**: SAT \_\_\_\_\_ ACT \_\_\_\_\_

Official high school transcript or, if applicable, college transcript must be attached to this application. Please provide substantiating documentation of SAT and/or ACT scores.

## Academic Achievements

### Honors and AP Classes:

Please list honors and AP classes taken since you began High School. **(Note: If reapplying, please list any honors and AP classes not previously noted.)** You may attach School Record rather than listing.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

### Awards:

Please list all academic awards. **(Note: If reapplying, please list academic awards not previously noted.)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Please list all **non-academic awards** (scouts, service clubs, athletics, etc.). **(Note: If reapplying, please list any non-academic awards not previously noted.)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

**Extra Curricular Activities:**

**School Related** (sports, in school service clubs, academic clubs, band, chorus, etc.). Please indicate if you were in a leadership role in one of the activities and what the role is/was. **(Note: If reapplying, please list any school-related activities not previously noted.)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**Community Related** (scouts, church organizations, service clubs, etc.). Please indicate if you were in a leadership role in one of the activities and what the role is/was. **(Note: If reapplying, please list any community-related activities not previously noted.)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**Work Experience.** Please list name of company/affiliation, address, phone number, dates of employment, job title, and supervisor's name.

---

---

---

---

---

**Statement of Educational Goals:**

---

---

---

---

---

---

---

---

**Statement of Career Goals:**

---

---

---

---

---

---

---



**Essay Requirement:**

Attach a typewritten 300-500 word essay on the following topic: **CHOOSE ONE SUBJECT**

1. Tell us the best advice you've ever gotten, who told you it and whether or not you followed the advice.
2. Write an essay about a time that you had to be brave or stand up for what you believed in.

**References** *(also attach a one-page letter of recommendation from each reference):*

**Academic Reference** *(Principal, Dean, Counselor, or Teacher):*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_ Years Known: \_\_\_\_\_

**Work or Community Reference** *(Supervisor, Coach, Religious Leader, Scout Leader, etc.):*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_ Years Known: \_\_\_\_\_

**Return completed application including 300-500 word essay, official transcript, and two letters of recommendation to:**

Marvin and Olga Duncan Scholarship Program  
Human Resources Department  
American Panel Corporation  
5800 S.E. 78<sup>th</sup> Street  
Ocala, FL 34472-3412

If you have any questions concerning the application, please call the above at 352-245-7055

I attest that the information provided in making this application is true to the best of my knowledge. I give American Panel Corporation permission to contact any individuals or institutions listed to verify information and to inquire about my character.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Parent/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Application Deadline:**  
**May 5, 2023**  
**Before 5:00 p.m.**